

**Village of Mount Prospect
2026 Payroll Schedule**

Payroll Number	Payroll Date	Payroll Type	Pay Period From To		Payroll Initialized PD / FD / eSuite	All (1 & 2) Timesheets Due by 10 AM	Department (3) Approval Due by 4PM	Early Process: Holidays
1	January 15, 2026	Regular	12/26/2025	1/8/2026	January 6, 2026	January 9, 2026	January 9, 2026	
2	January 29, 2026 January 30, 2026	Regular/Fire Uniform \$700 by 2/1 Village Board	1/9/2026	1/22/2026	January 20, 2026	January 23, 2026	January 23, 2026	
3	February 12, 2026	Regular	1/23/2026	2/5/2026	February 3, 2026	February 6, 2026	February 6, 2026	
4	February 26, 2026 February 27, 2026	Regular/Sick Incentive (prior to 3/1) Village Board	2/6/2026	2/19/2026	February 17, 2026	February 20, 2026	February 20, 2026	
5	March 12, 2026	Regular	2/20/2026	3/5/2026	March 3, 2026	March 6, 2026	March 6, 2026	
6	March 26, 2026 March 31, 2026	Regular/Vacation/Personal Sellback Village Board	3/6/2026	3/19/2026	March 17, 2026	March 20, 2026	March 20, 2026	
7	April 9, 2026	Regular	3/20/2026	4/2/2026	March 31, 2026	April 3, 2026	April 3, 2026	
8	April 23, 2026 April 30, 2026	Regular Village Board	4/3/2026	4/16/2026	April 14, 2026	April 17, 2026	April 17, 2026	
9	May 7, 2026	Regular	4/17/2026	4/30/2026	April 28, 2026	May 1, 2026	May 1, 2026	
10	May 21, 2026 May 29, 2026	Regular Village Board	5/1/2026	5/14/2026	May 12, 2026	May 15, 2026	May 15, 2026	
11	June 4, 2026	Regular/ Police Uniform 1st Chk in June	5/15/2026	5/28/2026	May 26, 2026	May 29, 2026	May 29, 2026	
12	June 18, 2026 June 30, 2026	Regular Village Board	5/29/2026	6/11/2026	June 9, 2026	June 12, 2026	June 12, 2026	
13	July 2, 2026	Regular	6/12/2026	6/25/2026	June 23, 2026	June 26, 2026	June 26, 2026	
14	July 16, 2026	Regular	6/26/2026	7/9/2026	July 7, 2026	July 10, 2026	July 10, 2026	
15	July 30, 2026 July 31, 2026	Regular - 3rd Payroll of Month Village Board	7/10/2026	7/23/2026	July 21, 2026	July 24, 2026	July 24, 2026	
16	August 13, 2026	Regular	7/24/2026	8/6/2026	August 4, 2026	August 7, 2026	August 7, 2026	
17	August 27, 2026 August 31, 2026	Regular Village Board	8/7/2026	8/20/2026	August 18, 2026	August 21, 2026	August 21, 2026	
18	September 10, 2026	Regular	8/21/2026	9/3/2026	August 31, 2026 **	September 3, 2026	September 3, 2026	** Labor Day 9/7/26
19	September 24, 2026 September 30, 2026	Regular/Vacation/Personal Sellback Village Board	9/4/2026	9/17/2026	September 15, 2026	September 18, 2026	September 18, 2026	
20	October 8, 2026	Regular/Annual RHS & PW Comp Time SB	9/18/2026	10/1/2026	September 29, 2026	October 2, 2026	October 2, 2026	
21	October 22, 2026 October 30, 2026	Regular Village Board	10/2/2026	10/15/2026	October 13, 2026	October 16, 2026	October 16, 2026	
22	November 5, 2026	Regular	10/16/2026	10/29/2026	October 27, 2026	October 30, 2026	October 30, 2026	
23	November 19, 2026 November 30, 2026	Regular Village Board	10/30/2026	11/12/2026	November 10, 2026	November 13, 2026	November 13, 2026	
24	December 3, 2026	Regular/Longevity	11/13/2026	11/26/2026	November 23, 2026 **	November 25, 2026	November 25, 2026	** Thanksgiving
25	December 17, 2026	Regular/Bonus & Sgt's & Patrol Comp SB	11/27/2026	12/10/2026	December 8, 2026	December 11, 2026	December 11, 2026	
26	December 31, 2026 December 31, 2026	Regular - 3rd Payroll of Month Village Board	12/11/2026	12/24/2026	December 21, 2026 **	December 23, 2026	December 23, 2026	** Christmas Eve & Day
27	January 14, 2027	Regular	12/25/2026	1/7/2027	January 5, 2027	January 7, 2027	January 8, 2027	
1	January 28, 2027	Regular/ Fire Uniform \$700 by 2/1	1/8/2027	1/21/2027	January 19, 2027	January 21, 2027	January 22, 2027	

Notes:

- (1) eSuite eTimesheets must be submitted by 10am on the timesheet due date.
 - (2) TimeClock Plus must be submitted by 10am on the timesheet due date, or as early as possible.
 - (3) Time must be reviewed and approved in NWS Departmental Hours no later than 4pm.
- ** Early payroll processing deadline due to Federal Bank and/or VOMP Holidays.